



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 18 JULY 2019

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR, SOUTH CAMBRIDGESHIRE HALL** at **2.00 P.M.** on

THURSDAY, 18 JULY 2019

and I therefore summon you to attend accordingly for the transaction of the business specified below.

DATED this 10th day of July 2019

Mike Hill
Interim Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

1. **APOLOGIES**
To receive apologies for absence from Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest for items on this agenda.
3. **REGISTER OF INTERESTS**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **MINUTES**
 - 4 (a) **Annual Meeting - 16 May 2019**
To authorise the Chairman to sign the Minutes of the Annual meeting held on 16 May 2019.

A confidential minute containing exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) has been circulated to Members only at item 14 on the agenda.

(Pages 1 - 26)
 - 4 (b) **Extraordinary Meeting - 4 July 2019**
To authorise the Chairman to sign the Minutes of the Extraordinary meeting of the Council held on 4 July 2019 as a correct record.

(Pages 27 - 28)

5. ANNOUNCEMENTS

To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.

6. QUESTIONS FROM THE PUBLIC

To note that no questions from the public have been received.

7. PETITIONS

To note that no petitions have been received since the last Council meeting.

8. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY

To receive the reports summarising the work of the Cambridgeshire and Peterborough Combined Authority in May and June 2019.

(Pages 29 - 76)

9. MEMBERSHIP OF COMMITTEES AND OUTSIDE BODIES

(a) To note and endorse the following changes in Committee memberships and substitute appointments:

Scrutiny and Overview Committee

- The replacement of Councillor Peter Topping by Councillor Graham Cone as a member of the Committee; and
- The replacement of Councillor Alex Malyon by Cllr Philip Allen as a substitute member of the Committee.

Cambridge Fringes Joint Development Control Committee

- The replacement of Councillor Dr. Ian Sollom by Councillor Eileen Wilson as a member of the Committee.

(b) To note, as indicated in the minutes of the Annual meeting, that Cambridge City Council has advised that the terms of reference of the Cambridge Fringes Joint Development Control Committee only permit two substitutes per political group represented on the committee. The revised substitute appointments are therefore as follows:

- Conservative – Councillors Graham Cone and Mark Howell
- Liberal Democrat – Councillors Sarah Cheung Johnson and Tumi Hawkins

(c) To note and endorse any other changes in the membership of committees which have been made in accordance with the wishes of the Leader of the political group to which the seat has been allocated.

(d) To appoint a Member to represent the Council on Cambridgeshire Horizons and to consider any other changes required in the membership of outside bodies.

10. QUESTIONS FROM COUNCILLORS

A period of 30 minutes will be allowed for this item to include those questions where notice has been provided (as set out on the agenda below) and questions which may be asked without notice.

Members wishing to ask a question without notice should indicate this intention to the Democratic Services Team Leader prior to commencement of the item. Members' names will be drawn at random by the Chairman until there are no further questions or until the expiration of the time period.

10 (a) From Councillor Judith Rippeth

I was very pleased to hear that we will be welcoming Syrian families into South Cambridgeshire and would like to hear how this initiative is progressing?

10 (b) From Councillor Geoff Harvey

This Council is committed to a 2050 target to reduce to zero, CO2 emissions in South Cambridgeshire. The Council is already taking the first steps. Photovoltaic panels at the Waterbeach depot provide renewable electricity directly. Under evaluation is a solar canopy for the car park of these offices. Nevertheless, the Council is, and will remain dependent on grid electricity for its operations, particularly in the winter months. It is therefore important to consider the provenance of our grid electricity as part of our overall drive to reduce the Council's own contribution to CO2 emissions. Following a query to officers it appears that the origin of our current electricity supply at South Cambridgeshire Hall has the following composition: 10.1% Coal, 53.5% Gas, 16.2% Nuclear, 16.8% Renewable and others 3%. British Antarctic Survey recently gave an excellent presentation on their own impressive efforts to reduce carbon footprint and the figure of 0.3% was given as the additional cost to switch to 100% RES (Renewable Energy Source) electricity, albeit that the previous tariff was not specified. What would it cost SCDC to follow the BAS example and in view of our commitments to mitigate climate change, should we not now also switch to a 100% RES electricity supply?

10 (c) From Councillor Peter Topping

How much money has been paid out under the Renewable Energy Fund and how much money has been paid out under the auspices of the Sustainable Parish Energy Partnership, even if the name of the fund has changed?

10 (d) From Councillor Heather Williams

Given the Local Plan is of such importance to all Councillors, will the Lead Member for Planning organise a repeat of the briefing given on the 4th July, and when?

10 (e) From Councillor Nick Wright

Will the Lead Member for Planning say how confident she is that the current trajectory of houses being built in South Cambridgeshire will be enough to maintain a five year land supply, and will she put in the public domain that trajectory?

10 (f) From Councillor Grenville Chamberlain

When will the electric powered refuse vehicles that the Lead Member for Environmental Services was photographed in front of in June actually arrive into service?

10 (g) From Councillor Bunty Waters

Major developments have routing restrictions imposed on them for trucks serving the construction site, and these restrictions are enforceable by the district council. Is the Lead Member for Environmental Services satisfied the Council is enforcing this for the Northstowe site, to protect nearby villages from days and nights of disruption?

10 (h) From Councillor Shrobona Bhattacharya

The residents of Cambourne and nearby villages were grateful for the decision by the Chairman of Planning Committee to allow additional time for the Cambourne West design code to be properly considered by members of the committee. Can the Lead Member for Planning please explain what efforts were made to consult with the Town Council for Cambourne on this issue?

10 (i) From Councillor Graham Cone

To ask the Lead Member for Finance, in the last 12 months how many acquisitions has Ermine Street Housing made?

11. NOTICES OF MOTION

A period of 30 minutes will be allowed for each Motion to be moved, seconded and debated, including dealing with any amendments. At the expiry of the 30 minute period, debate shall cease immediately, the mover of the original Motion, or if the original Motion has been amended, the mover of that amendment now forming the substantive motion, will have the right of reply before it is put to the vote.

11 (a) Standing in the name of Councillor Sarah Cheung Johnson

Council notes that domestic abuse against women is still too prevalent in our society. Men are also victims of domestic abuse but the statistics show women are overwhelmingly the victims. 2015 figures show two women a week are killed by a current or former partner and 6 out of 7 victims of Domestic Violence are women. This council commits to providing support to ongoing efforts by staff and councillors to take a stand against violence and to take the pledge never to commit, condone or remain silent about men's violence against women.

This Council notes that the White Ribbon Campaign is part of a global movement to end men's violence against women, and the Council commits to becoming a White Ribbon Accredited Authority so that it can ensure it has the necessary policies and procedures in place to reduce male violence against women in workplaces and public interaction.

Council understands that raising awareness plays a huge part in changing the cultural and social norms which are recognised as being highly influential in shaping individual behaviour, including the use of violence and Council will continue to work closely with local agencies and organisations involved in tackling violence against women to extend knowledge and understanding of the issues amongst South Cambridgeshire's population.

11 (b) Standing in the Name of Councillor Alex Malyon

This Council has already noted with great concern the issues associated with single use plastics and the global problem of plastic pollution. Currently 320 million new items of plastic are made every year, with this set to double by 2034. Every day

approximately 8 million pieces of plastic pollution find their way into our oceans. There may now be around 5.25 trillion macro and microplastic pieces floating in the open ocean, weighing up to 269,000 tonnes.

The Plastic Free Communities initiative provides a toolkit for communities to work to tackle this issue on a local level. Communities can work towards Plastic Free Community status by raising awareness of the need to reduce single use plastic use through community events. They work with local businesses and other community influencers such as churches or schools, to reduce dependence on single use plastics and encourage the use of alternatives. Nationally there are 561 communities who have achieved or are working towards this certification including a local community group in Cottenham.

A resolution passed by this Council in July 2018 committed to exploring ways in which we can significantly reduce the sale, provision and use of avoidable single-use plastics. In doing so we acknowledged the important role that this Council had to play in influencing others to do likewise.

This Council and its individual members therefore commit to supporting, encouraging and promoting the work of community groups and parishes who wish to join this growing network of UK Plastic Free Communities.

11 (c) Standing in the name of Councillor Nick Wright

In the last year councillors been receiving inch thick planning agendas and cabinet agendas sometimes over 700 pages. This is not only damaging Councillors' backs carrying them, but trees for paper supply; and causing unnecessary postage expenditure. The Conservative group proposes that SCDC Councillors' documents become paperless unless individual members request otherwise.

11 (d) Standing in the name of Councillor Dr. Ian Sollom

This Council:

Is deeply concerned by the financial outlook for schools in South Cambridgeshire due to a combination of inadequate government funding and increasing cost pressures.

Believes that the Government's failure to properly and fairly fund schools is jeopardising the education and future opportunities of young people in South Cambridgeshire and is particularly letting down more vulnerable children, such as those with special educational needs and disabilities, and those who need mental health support.

Notes with concern reports that many schools across the country are having to ask for donations from parents, cutting back teaching hours, reducing staff numbers, reducing mental health support and mentoring for vulnerable pupils. In South Cambridgeshire, where schools have historically been underfunded relative to other parts of the country, more extreme measures are beginning to be taken. For example, Fulbourn Primary School is switching to a four-and-a-half-day week from September, while another of our primary schools is likely to shrink to 3 classes from the current 4, meaning as many as 36 children from 3 different academic years, and up to 4 years age difference, will be taught in a single class. Many other headteachers in South Cambridgeshire are being forced to take similarly agonising decisions which will negatively impact educational outcomes. Schools are one of the

cornerstones upon which local communities in South Cambridgeshire are built and thrive, and the current funding situation risks real damage to those communities.

Further notes that years of real-terms pay cuts for teachers, coupled with the pressure caused by funding cuts in schools and an excessive workload that too often leads to physical and/or mental health issues, have led to a crisis in retention and recruitment in the teaching profession. This is driving thousands of dedicated professionals out of the jobs they love, and further undermining the quality of education in our schools.

Will make representations to the Secretary of State for Education and the Chancellor of the Exchequer, calling for them to:

- Reverse, in full, the real-terms cuts to per-pupil school budgets since 2015 – meaning schools in South Cambridgeshire would receive £3,837,946 additional funding in 2020.
- Guarantee that all basic equipment and resources, including support staff, are provided so that teachers can focus on delivering a high-quality education to their pupils and the number of talented teachers leaving the profession due to excessive workload may be reduced.
- Provide additional funding to Cambridgeshire and others across the country, to give more, fully funded support to children with special educational needs and disabilities.
- Fix the historic underfunding of Cambridgeshire schools by putting in place genuinely fairer funding through the National Funding Formula.

11 (e) Standing in the name of Councillor Gavin Clayton

This Council condemns the recent spike in hate crime and in particular that of homophobic hate crime.

This Council notes the need for proactive policy development and recruitment of a specialist officer due to increased levels of hate crime as reported (in Parliamentary Briefing Paper Number 08537, 28 March 2019, Hate Crime Statistics, By Grahame Allen, Yago Zayed). It shows Police Reported hate crimes by monitored strands in England have increased by 123% since 2011. In particular: Race 98% Religion 415% sexual orientation 415% Disability 313% and biggest increase of all for people who identify as transgender 427%

Now is not the time to be without a specialist Equality and Diversity Officer and with increasingly uncertain political and economic times ahead, this Council will work with neighbouring councils to build upon the Equality Pledge to construct and implement a Single Equality Scheme which is proactive in providing training across public, private and third sector partners and to join the Encompass Safer Spaces scheme so that there is a visible reassurance for LGBTQ+ residents of South Cambridgeshire.

11 (f) Standing in the name of Councillor Heather Williams

That this Council encourages youth engagement in local politics and specifically commits to organising a minimum of two events per year for those aged between 13 and 25. Parish councils and meetings would be invited by the district council to nominate young parish representatives to attend these events, and the Council would actively arrange and facilitate them, including meeting any associated costs.

11 (g) Standing in the name of Councillor Mark Howell

That this Council amends the constitution so that there are recorded votes on all committees, including advisory committees.

11 (h) Standing in the name of Councillor Grenville Chamberlain

This Council seeks to influence others towards good practice as well as ensuring its own approach is consistent with being an ethical employer. To achieve this, this Council directs the Chief Executive to ensure, on all future procurement activity, that suppliers of goods and services to this Council are encouraged to pay staff (both directly employed and sub-contracted staff) at rates which are not less than the Living Wage and that suppliers are encouraged not to engage staff on zero hours contracts.

11 (i) Standing in the name of Councillor Peter Topping

This Council instructs its representative on the Greater Cambridge Partnership Board to inform that body that until the Council has completed and published its own assessment of the environmental (including carbon neutral) requirements and conditions of the next Local Plan, so far as they relate to transport construction projects, this Council's representative will not approve any further work on bringing forward proposals for a park and ride at Harston or along the A428.

11 (j) Standing in the name of Councillor Pippa Heylings

This Council recognises that:

- we are facing an ecological emergency as well as a climate emergency;
- the challenge to balance economic growth with measures to protect and enhance nature has never been more urgent, given the unprecedented investment in infrastructure in the district alongside the increasing decline in biodiversity;
- opportunities are available through the planning system for improving nature by embedding the “environmental net gain” principle into development, including housing and infrastructure, in order to deliver environmental improvements;
- the conservation and enhancement of the natural environment play a pivotal role in our economy and wellbeing, providing wide-ranging benefits such as clean water and air, food, timber, carbon capture, flood protection and recreation.

Therefore, this Council aims to double the area of rich wildlife habitats, tree cover and accessible green space in order for nature and people to thrive, and businesses to prosper. In order to do so, the Council will:

- Ensure the delivery of biodiversity and environmental enhancements through our planning policy and development control functions by providing high-level guidance to support existing biodiversity policies as part of the Greater Cambridge Sustainable Design and Construction SPD and more detailed guidance for developers through the forthcoming Greater Cambridge Biodiversity SPD.
- Enable the development of a mandatory biodiversity net gain policy for South Cambridgeshire and Cambridge through the new Joint Greater Cambridge Local Plan, ensuring that this is a core principle for all future development across the Greater Cambridge Shared Planning Service.
- Identifying areas for tree planting for carbon sequestration, flood management, air quality improvement and other environmental services.

- Adopt the Developing Nature Toolkit and direct developers to use the toolkit to assist them in demonstrating a net gain in biodiversity, to be used from the very outset of planning new developments, and ideally at the time of selecting sites to acquire for development.
- Collaborate with our communities, Parish Councils and schools to encourage the planting of trees and the management of wildflower verges alongside roads.
- Continue to support Natural Cambridgeshire, the Local Nature Partnership (LNP), to deliver the Doubling Nature Vision for 'Cambridgeshire to be an exemplar for the landscape scale restoration of the natural environment'.

12. CHAIRMAN'S ENGAGEMENTS

To note the Chairman's engagements since the last Council meeting:

| Date | Venue/Event | Attending |
|--------------------|---|-----------------------------------|
| <u>May</u> | | |
| Fri 17 | The Great British SCDC Bake Off. SCDC | Chairman Vice Chairman |
| Sat 18 | Opening of Southwell Court Care Home Melbourn | Chairman |
| Sun 19 | Parklife Opening | Chairman Vice Chairman |
| Mon 20 | Mayor, Councillor Gawthrop's memorial service at Great St Mary's Church | Chairman |
| Tue 21 | Royal Garden Party, Buckingham Palace | Chairman |
| Fri 24 | Meldreth, Shepreth and Foxton Community Rail Partnership Launch | Chairman |
| Wed 29 | High Sheriff of Cambridge Drinks Reception. Burghley House, Stamford | Vice-Chairman |
| <u>June</u> | | |
| Sat 08 | The Bishop of Ely Drinks Reception Ely Cathedral | Chairman |
| Thur 13 | Anglia Ruskin University Annual Friends and Supporters Dinner, London | Chairman |

| | | |
|--------|--|-----------------|
| Sun 30 | Unveiling of first Blue Plaque in South Cambridgeshire Girton College | Chairman |
|--------|--|-----------------|

July

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|-------|--|-----------------|
| Thu 4 | Rotary Club Memory Café 100 th meeting | Chairman |
|-------|--|-----------------|

13. EXCLUSION OF PRESS AND PUBLIC

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A) (4) of the Local Government Act 1972 (exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of the Local Government Act 1972 (as amended)).

14. MINUTES

To authorise the Chairman to sign the confidential Minute of the Annual meeting held on 16 May 2019.

A Minute containing exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) has been circulated to Members of the Council only. The press and public are likely to be excluded from the meeting during any discussion on the accuracy of the exempt minute.

(Pages 77 - 80)

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Other Facilities

Facilities are available for nursing mothers. Please ask a member of staff for more information.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Webcasting

Please note that Council meetings may be webcast for live and/or subsequent broadcast online. At the start of the meeting the Chairman will confirm if all or part of the meeting will be filmed by the Council. The footage will be on the Council's website, a copy of it will also be retained in accordance with the Council's data retention policy.

By attending the meeting, you are deemed to have consented to being filmed by the Council and to your name being disclosed during that meeting.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If

there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.